

POSITION SOUGHT: _____



FOLLOW DIRECTIONS CAREFULLY

1. WRITE **LEGIBLY** IN YOUR **OWN** HANDWRITING OR PRINTING.
2. USE **BLUE** INK TO COMPLETE QUESTIONNAIRE.
3. READ EACH QUESTION CAREFULLY BEFORE ANSWERING IT.
4. ANSWER ALL QUESTIONS COMPLETELY AND ACCURATELY.
5. IF A QUESTION DOES NOT APPLY, WRITE “N/A” IN THE SPACE PROVIDED .
6. IF YOU NEED ADDITIONAL SPACE, MAKE A COPY OF THE “FURTHER EXPLANATIONS” SHEET, UNLESS OTHERWISE DIRECTED (Sections B and C)
7. SIGN THE QUESTIONNAIRE AND HAVE IT NOTARIZED. THE POLICE DEPARTMENT **WILL NOT** NOTARIZE YOUR SIGNATURE.
8. AFTER COMPLETING THIS PACKET, BRING IT WITH YOU TO YOUR FIRST INTERVIEW.

REMEMBER THAT ANY OMISSION, DECEPTION, OR FAILURE TO FOLLOW THE INSTRUCTIONS GIVEN IN FILLING OUT YOUR PACKET COULD DELAY OR DISQUALIFY YOUR APPLICATION OR YOU FROM FURTHER CONSIDERATION.

Background Packet

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DATE: _____

POSITION _____

This questionnaire will be used for reference by those who will be considering you for employment or for a commission with the **Harriman Police Department**.

An extensive background investigation will be conducted into your personal history.

Applicants will be required to take a polygraph examination (1) to confirm the information in this questionnaire and (2) to determine other items of background information.

I understand that I will not receive, and I am not entitled to, a copy of the report or to know its contents. I further understand that the contents will be used in the evaluation process for employment with the City of Harriman that no documents submitted by me will be returned, and no copies of any other reports or documents utilized for or during my application for employment or a commission will be furnished or given to me. Unless I am not selected for employment based on a single test, **I WILL NOT BE ADVISED OF THE REASONS FOR NON-SELECTION.**

Where written explanations are required in this form, it is **MANDATORY** that the information be listed **TOTALLY AND COMPLETELY.**

The existence of any of the conditions listed below may result in rejection from the selection process. These areas will be explored during an extensive background investigation and psychological and polygraph examinations.

NOTE: Appropriate business attire is required for all steps of your processing, including all interviews, polygraph examinations, psychological evaluations, and employee orientations. Failure to comply may result in removal from the hiring process.

CRITERIA STANDARDS FOR DISQUALIFICATION

1. ANY FELONY CONVICTION (NO TIME LIMIT)
2. PARTICIPATION IN ANY SERIOUS CRIME
3. ANY MISDEMEANOR CONVICTION INVOLVING NARCOTIC DRUGS, DANGEROUS DRUGS OR MARIJUANA
4. ANY SELLING OF NARCOTICS DRUGS, DANGEROUS DRUGS OR MARIJUANA
5. ANY RECENT ILLEGAL USE OF MARIJUANA
6. ANY EXCESSIVE ILLEGAL USE OF MARIJUANA IN YOUR LIFE
7. ANY RECENT ILLEGAL USE OF NARCOTICS OR DANGEROUS DRUGS
8. ANY EXCESSIVE ILLEGAL USE OF NARCOTICS OR DANGEROUS DRUGS IN YOUR LIFE
9. NEGLIGENCE IN MAINTAINING FINANCIAL RESPONSIBILITY
10. ANY HISTORY OF DISREGARD FOR TRAFFIC LAWS WITH SUCH FREQUENCY SO AS TO INDICATE A DISRESPECT FOR TRAFFIC LAWS AND A DISREGARD FOR THE SAFETY OF OTHER PERSONS ON THE HIGHWAY
11. ANY SEXUAL CONDUCT PROHIBITED BY LAW

PLEASE CONFIRM THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO THE AFOREMENTIONED CONDITIONS AND CRITERIA BY SIGNING BELOW.

Subscribed and sworn to before me this _____ day of _____, 20 _____
My commission expires: _____

Notary Public

Applicant Signature

Date

AUTHORITY FOR RELEASE OF INFORMATION

Last Name	First Name	Middle Name	Sex	Race	Date of Birth	SSN

City of Birth	County	State	Country

I, _____, do hereby authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by and to ANY duly authorized agent of the **Harriman Police Department**, whether said records are of public, private, or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions; financial or credit institutions (including records of deposits, withdrawals, balances of checking and savings accounts, and loans) and also the records of commercial or retail credit agencies (including credit reports and/or ratings); public utility companies; employment and pre-employment records, including background reports, efficiency ratings, complaints or grievances filed by or against me, and salary records; real and personal property tax statements and records, and other financial statements and records wherever filed; records of complaint, arrest, trial, and/or convictions for alleged or actual violations of law, including criminal, civil, and/or traffic records; the results of any polygraph examinations; records of complaints of a civil nature made by or against me, wherever located, including the records and recollections of attorneys at law, or of other counsel, whether representing me or another person in any case in which I presently have or have had an interest.

I reiterate and emphasize that the intent of this authorization is to provide full and unobstructed access to the background and history of my personal life for the specific purpose of pursuing a background investigation, which may provide pertinent data for the Harriman Police Department to consider in determining my suitability for employment by that department. It is my specific intent to provide access to personal information, however personal or confidential it may appear to be, and the sources of information specifically identified herein.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by the Harriman Police Dept. I understand that all materials pertaining to this background investigation become the property of the Harriman Police Department and therefore will not be returned to me.

I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees, from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of or by reason of complying with this request. I further understand that in the event my application is disapproved, the sources of confidential information cannot be revealed to me.

A photocopy of this release form will be valid as an original hereof, even though said photocopy does not contain an original writing of my signature.

MUST BE SIGNED IN THE PRESENCE OF A NOTARY:

Subscribed and sworn to before me this _____ day of _____, 20____.
My commission expires: _____
_____ Notary Public

_____ Applicant Signature	_____ Date
_____ Street Address	_____ City
_____ State	_____ Zip

Note: Where necessary, use a separate page to complete answers throughout this questionnaire.

A. Personal Data

Today's Date: _____

Full Name: _____ SSN _____
LAST FIRST MIDDLE

AKA/Maiden Name _____

DL # _____ Gender: _____ Marital Status _____ Date of Birth: _____
MM/DD/YY

Height _____ Weight _____ Eye Color _____ Hair Color _____ Race _____

Address: _____
NO./STREET APT. # CITY STATE ZIP

Phone: (_____) _____ (_____) _____
HOME CONTACT EMAIL

1. Have you ever used or been known by any other name other than the one you listed on this questionnaire (including your maiden name)? Yes ☐ No ☐

If yes, list name(s): _____

2. Have you ever used a social security number other than the one you have listed? Yes ☐ No ☐

If yes, list number(s): _____

3. Have you ever taken a polygraph before? Yes ☐ No ☐

If yes, when? (dates): _____

Companies or agencies: _____

Outcome of each test: _____

4. Have you ever committed a felony or an offense that would be a felony if committed in Tennessee?

Yes ☐ No ☐

If yes, explain: _____

5. Have you driven a vehicle under the influence of alcohol in the past three years and not been caught? Yes ☐ No ☐

If yes, explain: _____

6. Have you ever failed to file an IRS statement? Yes ☐ No ☐

If yes, list year(s): _____ Why? _____

A. Personal Data Continued

7. Are you currently delinquent with any child support obligations? Yes ☐ No ☐

If yes, explain: _____

8. Have you ever failed to make child support payments you were legally required to make?

Yes ☐ No ☐

If yes, explain: _____

9. Do you have any prejudices against any group? Yes ☐ No ☐

If yes, explain: _____

10. Have you ever had a physical confrontation (i.e. pushed, slapped, punched, etc.) with a romantic/intimate partner (i.e. spouse, girlfriend/boyfriend, date)?

☐ No

☐ Yes, on two or three occasion

☐ Yes, on one occasion

☐ Yes, on four or more occasion

If yes, explain: _____

11. Have you ever been a member of any organization that advocates, advises, or supports the use of force or other unlawful means to deny other person their rights under the constitution of the United States? Yes ☐ No ☐

If yes, explain: _____

12. Did you cheat, lie, or commit fraud in any way on your application or evaluation process for this job? Yes ☐ No ☐

If yes, explain: _____

13. Indicate whether you have been rejected as a job applicant for any of the following reasons:

a. Issues raised by a background investigation? Yes ☐ No ☐ N/A ☐

b. Issues raised by a polygraph? Yes ☐ No ☐ N/A ☐

c. Issues raised by an oral board? Yes ☐ No ☐ N/A ☐

d. Issues raised by a physical agility test? Yes ☐ No ☐ N/A ☐

e. Other _____

If yes, explain: _____

14. Have you ever failed to successfully complete a probationary period with a law enforcement agency? Yes ☐ No ☐

If yes, explain: _____

B. List all residence addresses, starting with the present and proceed backwards for the past 10 years. Include school, military, and personal residences. ACCOUNT FOR ALL TIME. DO NOT LEAVE ANY TIMEFRAME BLANK. LIST EVERYTHING IN PROPER SEQUENCE. If you need additional space, copy this page before completing, and attach copy as Page 6(a).

From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code
From (MM/YY)	To (MM/YY)	Number and Street	City	State/County	Zip Code

C. Employment History

List all places of employment. Begin with present or most recent employer and go backwards. List periods of school, military service, and unemployment in the past 10 years. List everything in proper sequence, leaving no vacant time lapse. **Do not omit any employers.** If you need additional space, copy this page before completing, and attach copy as Page 8(a).

From (MM/YY)	To (MM/YY)	Job Title		
Name of Employer		Supervisor	Ending Salary	
Address of Employer		Street, City, State	Zip	Phone
Describe your duties:				
Reason for leaving:				

From (MM/YY)	To (MM/YY)	Job Title		
Name of Employer		Supervisor	Ending Salary	
Address of Employer		Street, City, State	Zip	Phone
Describe your duties:				
Reason for leaving:				

From (MM/YY)	To (MM/YY)	Job Title		
Name of Employer		Supervisor	Ending Salary	
Address of Employer		Street, City, State	Zip	Phone
Describe your duties:				
Reason for leaving:				

From (MM/YY)	To (MM/YY)	Job Title		
Name of Employer		Supervisor	Ending Salary	
Address of Employer		Street, City, State	Zip	Phone
Describe your duties:				
Reason for leaving:				

C. Employment History Continued

From (MM/YY)	To (MM/YY)	Job Title	
Name of Employer		Supervisor	Ending Salary
Address of Employer	Street, City, State	Zip	Phone
Describe your duties:			
Reason for leaving:			

From (MM/YY)	To (MM/YY)	Job Title	
Name of Employer		Supervisor	Ending Salary
Address of Employer	Street, City, State,	Zip	Phone
Describe your duties:			
Reason for leaving:			

From (MM/YY)	To (MM/YY)	Job Title	
Name of Employer		Supervisor	Ending Salary
Address of Employer	Street, City, State	Zip	Phone
Describe your duties:			
Reason for leaving:			

From (MM/YY)	To (MM/YY)	Job Title	
Name of Employer		Supervisor	Ending Salary
Address of Employer	Street, City, State	Zip	Phone
Describe your duties:			
Reason for leaving:			

C. Employment History Continued

1. Have you ever been terminated or asked to resign from any employment? Yes ☐ No ☐

If yes, complete the following:

Employer's Name: _____ Phone: _____

Explanation: _____

2. Have you ever resigned from a job to avoid being fired or terminated? Yes ☐ No ☐

If yes, name of employer: _____

Explanation: _____

3. Are you currently employed? Yes ☐ No ☐

4. If your work performance has been evaluated in the past, what is the latest evaluation you received?

- ☐ Exceptional
- ☐ Above average
- ☐ Average
- ☐ Below average
- ☐ Never been evaluated

5. Have you been tardy or late for work because of circumstances within your control?

Yes ☐ No ☐

If yes, how often? _____ Last time: _____

Explanation: _____

6. During the past year, have you falsified sick time by calling in sick when you were not ill?

Yes ☐ No ☐ If yes, when? _____

Explanation: _____

7. Have you been unemployed anytime during the past three years? Yes ☐ No ☐

If yes, when? _____

Explanation: _____

C. Employment History Continued

8. Have you ever been written up, counseled, or disciplined in any manner, by any of your employers for failure to comply with required rules or regulations, or for any other reason?

Yes ☐ No ☐

If yes, explain: _____

9. Have you ever been suspended or served an "Intent to terminate" by any employer?

Yes ☐ No ☐

If yes, explain: _____

10. Have you ever quit a job without giving notice required by an employer? Yes ☐ No ☐

If yes, explain: _____

11. Would you be eligible to be rehired by all your former employers (assuming there was a job available)? Yes ☐ No ☐

If no, explain: _____

12. Did you ever work without reporting it (even on the side) while collecting unemployment benefits? Yes ☐ No ☐

If yes, explain: _____

13. Have you ever taken merchandise or goods that you were not authorized to take from a company where you worked?

☐ No, never

☐ Yes, items with a total value of less than \$25

☐ Yes, items with a total value of between \$26 to \$99

☐ Yes, items with a total value of between \$100 to \$499

☐ Yes, items with a total value of \$500 or more

14. Have you ever taken money that you were not authorized to take from a company where you have worked? Yes ☐ No ☐

If yes, how much? _____

How many times? _____

Last time: _____

Explanation: _____

C. Employment History Continued

15. Have you ever purposely taken anything from a fellow employee that you were not authorized to take? Yes ☐ No ☐

If yes, what? _____ When? _____

Explanation: _____

16. Have you ever taken anything from a job site or crime scene that you were not authorized to take? Yes ☐ No ☐

If yes, what? _____ When? _____

Explanation: _____

17. While employed, have you ever been involved with another employee or outside person in a scheme to defraud your employer? Yes ☐ No ☐

If yes, explain: _____

18. Has an employer ever accused you of being dishonest? Yes ☐ No ☐

If yes, explain: _____

19. Have you ever been bonded? Yes ☐ No ☐

20. If yes, was it canceled? Yes ☐ No ☐

If yes, explain: _____

21. Did you ever sell or give confidential information you received through your employment to anyone for financial gain or for any other reason? Yes ☐ No ☐

If yes, explain: _____

22. Have you ever or are you now making payments to any employer or bonding company for merchandise taken, stolen, or lost? Yes ☐ No ☐

If yes, explain: _____

D. References

1. List at least five (5) references (not relatives, former employers, or neighbors) who are responsible adults and who have known you well during the past five (5) years. **You must provide complete address including zip code, and current telephone number(s).**

Name	Residence Address:
Relationship	City, State, Zip
How long acquainted?	Phone: (H) (C)
Occupation:	Email Address:

Name	Residence Address:
Relationship	City, State, Zip
How long acquainted?	Phone: (H) (C)
Occupation:	Email Address:

Name	Residence Address:
Relationship	City, State, Zip
How long acquainted?	Phone: (H) (C)
Occupation:	Email Address:

Name	Residence Address:
Relationship	City, State, Zip
How long acquainted?	Phone: (H) (C)
Occupation:	Email Address:

Name	Residence Address:
Relationship	City, State, Zip
How long acquainted?	Phone: (H) (C)
Occupation:	Email Address:

Name	Residence Address:
Relationship	City, State, Zip
How long acquainted?	Phone: (H) (C)
Occupation:	Email Address:

2. Are you acquainted with any employees of this department or any employees of the Harriman Police Dept.? Yes ☐ No ☐

If yes, list them: _____

E. Education and Training

1. List all schools you have attended (high schools, trade schools, colleges, and universities). List GED if it applies

From MM/YY	To MM/YY	Name and Address	Credit Hours	Graduate? Yes No	Degree Major Minor

2. List all professional societies, organizations, licenses (date and number), registrations (date), special skills, knowledge, or abilities.

3. Do you speak, read, or write a language other than English? Yes ☐ No ☐
If yes, what language? _____ How well? _____

4. Have you ever received any law enforcement training? Yes ☐ No ☐

Name of organization: _____

Month and year you attended: _____

What type of training? _____

F. Conviction Record

1. Have you ever been convicted (pled guilty or no contest) of any offense, domestic violence, or violation of any statute, ordinance, law, or regulation by any civil or military authority, either in this country or any other country? (Include detentions as a juvenile or minor by court adjudication of guilt. Include all situations, even if expunged) Yes ☐ No ☐

If yes, explain: _____

G. Arrest History

1. Have you ever been arrested (convicted or not) for any offense or violation of any statute, ordinance, law, or regulation by any civil or military authority, either in this country or any other country? (Include detentions as a juvenile or minor by court adjudication or guilt.)

Yes ☐ No ☐

If yes, explain: _____

2. The following questions pertain to your experiences in this country and all other countries. Do not include minor traffic violations. Explain all "yes" answers in detail in the space for additional information below.

- a. Yes ☐ No ☐ Have you ever had any contact with a police officer?
- b. Yes ☐ No ☐ Have you ever been warned about anything by a police officer?
- c. Yes ☐ No ☐ Have you ever been detained by a police officer?
- d. Yes ☐ No ☐ Have you ever been accused of a crime?
- e. Yes ☐ No ☐ Have you ever been charged with a crime?
- f. Yes ☐ No ☐ Have you ever been arrested?
- g. Yes ☐ No ☐ Have you ever been convicted of any crime?
- h. Yes ☐ No ☐ Have any of your relatives ever been convicted or imprisoned?
- i. Yes ☐ No ☐ Have the police ever been called to your home for any reason?

If yes to any, explain:

H. Legal History

1. Have you ever been questioned as a suspect in a crime? Yes ☐ No ☐

If yes, explain: _____

2. Have you ever been connected with a criminal investigation of any kind? Yes ☐ No ☐

If yes, explain: _____

3. How many times have you been arrested (held in police custody, cited and released, etc.) for any reason? _____

4. How many times have you been convicted of, pled guilty to, or plead no contest to misdemeanor charges? _____

5. How many times have you been convicted of, pled guilty to, or pled no contest to felony charges? _____

6. Have you ever had a warrant issued for your arrest? Yes ☐ No ☐

If yes, explain: _____

7. Have you ever been on court-ordered probation? Yes ☐ No ☐

If yes, explain: _____

8. Have you ever had to appear before a juvenile court for an act that would have been a crime if committed as an adult? Yes ☐ No ☐

If yes, explain: _____

9. Have you ever applied for a permit to carry a concealed weapon? Yes ☐ No ☐

If yes, explain: _____

10. Have you ever stolen or taken without permission any property from a business or other people. (i.e. shoplift or switched price tags)?

- ☐ No, never
☐ Yes, items with a total value of less than \$25
☐ Yes, items with a total value between \$25 - \$99
☐ Yes, items with a total value between \$100 - \$499
☐ Yes, items with a total value between \$500 or more

11. When was the last time you stole or took, without permission, any property from a business or other person? _____ Age: _____

Explain: _____

H. Legal History Continued

12. Did you ever buy anything that you suspected was stolen? Yes ☐ No ☐

If yes, explain: _____

13. Did you ever sell anything that you knew was stolen? Yes ☐ No ☐

If yes, explain: _____

14. Are you now in possession of any stolen property? (i e., on person, at residence, in car, etc.)

Yes ☐ No ☐

If yes, explain: _____

15. Have you ever paid, or been paid, to participate in any sexual act? Yes ☐ No ☐

If yes, explain: _____

16. Have you ever sought out or viewed child pornography, including via the Internet?

Yes ☐ No ☐

If yes, explain: _____

17. The next section of questions asks about specific criminal offenses. Respond to each criminal offense as it applies to you. For each criminal offense, mark ALL ANSWERS THAT APPLY. Be sure to mark at least one response for each offense. Even if you were in the military and were in violation of the offenses under the UCMJ, make sure you include these offenses. Also, include offenses committed as a juvenile.

If you have been questioned by police about one of these offenses or have been named in a police report concerning one of these described offenses, mark the box for that offense(s) and any other box that might apply for that offense.

a. ARSON – Intentionally setting a fire to destroy something or cause damage.

☐ I have been accused of it.

☐ I have been convicted

☐ I have committed it.

(or pled guilty or no contest).

☐ I have been arrested for it.

☐ I have been a victim.

☐ I have been tried in court for it.

☐ None of the above.

b. FORGERY – Signing another person's name to a document without their permission.

☐ I have been accused of it.

☐ I have been convicted

☐ I have committed it.

(or pled guilty or no contest).

☐ I have been arrested for it.

☐ I have been a victim.

☐ I have been tried in court for it.

☐ None of the above.

H. Legal History Continued

c. EMBEZZLEMENT – Theft of money or valuables entrusted to you.

- | | |
|-------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> I have been accused of it. | <input type="checkbox"/> I have been convicted |
| <input type="checkbox"/> I have committed it. | (or pled guilty or no contest). |
| <input type="checkbox"/> I have been arrested for it. | <input type="checkbox"/> I have been a victim. |
| <input type="checkbox"/> I have been tried in court for it. | <input type="checkbox"/> None of the above. |

d. RAPE OR ATTEMPTED RAPE – A forcible sex act other than child molest, including sexual abuse.

- | | |
|-------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> I have been accused of it. | <input type="checkbox"/> I have been convicted |
| <input type="checkbox"/> I have committed it. | (or pled guilty or no contest). |
| <input type="checkbox"/> I have been arrested for it. | <input type="checkbox"/> I have been a victim. |
| <input type="checkbox"/> I have been tried in court for it. | <input type="checkbox"/> None of the above. |

e. SEXUAL CHILD ABUSE OR MOLEST

- | | |
|-------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> I have been accused of it. | <input type="checkbox"/> I have been convicted |
| <input type="checkbox"/> I have committed it. | (or pled guilty or no contest). |
| <input type="checkbox"/> I have been arrested for it. | <input type="checkbox"/> I have been a victim. |
| <input type="checkbox"/> I have been tried in court for it. | <input type="checkbox"/> None of the above. |

f. ASSAULT, RESISTING ARREST, HOMICIDE

- | | | |
|--------------------------------------------------------------------------------|-----------------|-------|
| <input type="checkbox"/> I have been accused of it. | Which crime(s)? | _____ |
| <input type="checkbox"/> I have committed it. | Which crime(s)? | _____ |
| <input type="checkbox"/> I have been arrested for it. | Which crime(s)? | _____ |
| <input type="checkbox"/> I have been tried in court for it. | | |
| <input type="checkbox"/> I have been convicted (or pled guilty or no contest). | | |
| <input type="checkbox"/> I have been a victim. | | |
| <input type="checkbox"/> None of the above. | | |

g. BURGLARY, THEFT, BREAKING AND ENTERING

- | | | |
|--------------------------------------------------------------------------------|-----------------|-------|
| <input type="checkbox"/> I have been accused of it. | Which crime(s)? | _____ |
| <input type="checkbox"/> I have committed it. | Which crime(s)? | _____ |
| <input type="checkbox"/> I have been arrested for it. | Which crime(s)? | _____ |
| <input type="checkbox"/> I have been tried in court for it. | | |
| <input type="checkbox"/> I have been convicted (or pled guilty or no contest). | | |
| <input type="checkbox"/> I have been a victim. | | |
| <input type="checkbox"/> None of the above. | | |

h. CRIMINAL DAMAGE (VANDALISM/GRAFFITI)

- | | |
|-------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> I have been accused of it. | <input type="checkbox"/> I have been convicted |
| <input type="checkbox"/> I have committed it. | (or pled guilty or no contest). |
| <input type="checkbox"/> I have been arrested for it. | <input type="checkbox"/> I have been a victim. |
| <input type="checkbox"/> I have been tried in court for it. | <input type="checkbox"/> None of the above. |

H. Legal History Continued

i. ROBBERY (ARMED/STRONG ARMED)

- ☐ I have been accused of it. Which crime(s)? _____
- ☐ I have committed it. Which crime(s)? _____
- ☐ I have been arrested for it. Which crime(s)? _____
- ☐ I have been tried in court for it.
- ☐ I have been convicted (or pled guilty or no contest).
- ☐ I have been a victim.
- ☐ None of the above.

j. CHILD ABUSE

- ☐ I have been accused of it.
- ☐ I have committed it.
- ☐ I have been arrested for it.
- ☐ I have been tried in court for it.
- ☐ I have been convicted (or pled guilty or no contest).
- ☐ I have been a victim.
- ☐ None of the above.

k. CHILD NEGLECT

- ☐ I have been accused of it.
- ☐ I have committed it.
- ☐ I have been arrested for it.
- ☐ I have been tried in court for it.
- ☐ I have been convicted (or pled guilty or no contest).
- ☐ I have been a victim.
- ☐ None of the above.

l. SEXUAL CRIMES – i. e. self-exposure, obscene phone calls, peeping tom, sex in a public place, bestiality (sex with animals), etc.

- ☐ I have been accused of it. Which crime(s)? _____
- ☐ I have committed it. Which crime(s)? _____
- ☐ I have been arrested for it. Which crime(s)? _____
- ☐ I have been tried in court for it.
- ☐ I have been convicted (or pled guilty or no contest).
- ☐ I have been a victim.
- ☐ None of the above.

m. DRIVING UNDER THE INFLUENCE OF ALCOHOL

- ☐ I have been accused of it.
- ☐ I have committed it.
- ☐ I have been arrested for it.
- ☐ I have been tried in court for it.
- ☐ I have been convicted (or pled guilty or no contest).
- ☐ I have been a victim.
- ☐ None of the above.

18. Have you ever observed, been present, participated in, or concealed the commission of any crime? Yes ☐ No ☐

If yes, explain: _____

19. Have you had the police to your residence for any reason? Yes ☐ No ☐

If yes, explain: _____

H. Legal History Continued

20 Have you ever been the subject of a court order of protection or injunction prohibiting harassment? Yes ☐ No ☐

If yes, explain: _____

21. Have you ever been the subject of an investigation by child protective services (child welfare agency)? Yes ☐ No ☐

If yes, explain: _____

22. Have any of your relatives (including your spouse) or your spouse's relatives, ever been convicted or imprisoned for a crime? Yes ☐ No ☐

If yes, please list name and relation: _____

Charge: _____

23. List all criminal actions in which you were a defendant. **ALL INCIDENTS MUST BE EXPLAINED IN GREAT DETAIL.**

Date	Original Charge	Charge Reduced To	Location	Court Disposition	Police Agency Concerned

If you have answered "yes" to any of the questions above, please list the question, and describe "in detail" the situation and what was the end result. If you need more room, make a copy of the additional information sheet attached at the back of this packet.

ARREST RECORD AND CRIMINAL HISTORY EXPLANATION SHEET:

Signature: _____

Date: _____

I. Driving History

1. Have you ever had a driver's license cancelled, refused, revoked or suspended? Yes ☐ No ☐

If yes, explain in detail: _____

2. If yes, how many times did you operate a motor vehicle while your license was suspended or revoked? _____

3. Have you ever attended a driver improvement school? Yes ☐ No ☐

If yes, explain in detail: _____

4. Do you currently have a **Tennessee Driver's License**? Yes ☐ No ☐

License # _____ Restrictions: _____

5. Do you have, or have you ever had, a driver's license from another state or country?

Yes ☐ No ☐ If yes, where? _____

6. How many automobile accidents have you been involved in? _____

Date	Injuries Yes/No	Location (City, State)	Citation Yes/No

7. Have you ever been a driver or passenger in an accident where injuries or damage occurred and you left the scene of the accident (hit and run)? Yes ☐ No ☐

If yes, explain: _____

8. Have you ever falsified information on an accident report or given police false information during a traffic stop or accident investigation? Yes ☐ No ☐

If yes, explain: _____

9. Have you ever been involved in a "road rage" situation? Yes ☐ No ☐

If yes, explain: _____

10. Have you ever had a warrant issued for your arrest for failure to pay a citation or failure to appear in court? Yes ☐ No ☐

If yes, explain: _____

I. Driving History Continued

11. Do you have any outstanding warrants for your arrest right now? Yes ☐ No ☐

If yes, what state issued? _____

If yes, explain: _____

12. Do you currently have automobile insurance as mandated by the state? Yes ☐ No ☐

If no, explain why not: _____

13. Has your insurance ever been canceled? Yes ☐ No ☐

If yes, explain: _____

14. Has your insurance ever been placed under a "high risk" status? Yes ☐ No ☐

If yes, explain: _____

15. List each and every traffic citation, summons, and written warning you have received within the last 10 years. List in chronological order beginning with the most recent.

Date	City	Charge	Disposition

16. Have you ever been charged with driving under the influence of alcohol or drugs?

Yes ☐ No ☐

If yes, explain: _____

J. Alcohol and Drugs

1. Do you drink alcohol? Yes ☐ No ☐

If yes, what kind? _____

2. How often during the week do you drink alcohol? _____

3. Was there ever a time in your life when you drank alcohol more than you do now?

Yes ☐ No ☐

If yes, explain in detail: _____

J. Alcohol and Drugs Continued

4. Have you ever had difficulty within your family due to your alcohol consumption?

Yes ☐ No ☐

If yes, explain: _____

5. Have you ever illegally possessed, used, purchased, or sold marijuana? Yes ☐ No ☐

If yes, explain: _____

6. When estimating your total usage, remember that once a month for a year is 12 times, once a week for a year is about 52 times, and almost every day for a year is about 365 times.

☐ Never

☐ 11 to 20 times

☐ 51 to 100 times

☐ 1 to 5 times

☐ 21 to 25 times

☐ More than 100 times

☐ 6 to 10 times

☐ 26 to 50 times

7. When was the last time you used marijuana? Date last used: _____

Age at time of use: _____

8. Since the age of 21, how many times have you used marijuana? _____

9. Are you currently using marijuana for any reason? Yes ☐ No ☐ If yes, explain: _____

10. Have you ever illegally possessed, used, purchased or sold cocaine in any form? Yes ☐ No ☐

If yes, explain: _____

11. How many times?

☐ Never

☐ 6 to 10 times

☐ 16 to 20 times

☐ 1 to 5 times

☐ 11 to 15 times

☐ More than 21 times.

12. When was the last time you used cocaine in any form?

Date last used: _____ Age at time of use: _____

13. Since the age of 21, how many times have you used cocaine in any form? _____

14. Are you currently using cocaine in any form? Yes ☐ No ☐

15. Have you ever illegally possessed, used, purchased or sold prescription drugs (i.e., OxyContin[®], Fentanyl, Soma, morphine, etc.)? Yes ☐ No ☐

If yes, explain: _____

16. How many times?

☐ Never

☐ 6 to 10 times

☐ 16 to 20 times

☐ 1 to 5 times

☐ 11 to 15 times

☐ More than 21 times.

J. Alcohol and Drugs Continued

17. When was the last time you used illegal prescription drugs in any form?

Date last used: _____ Age at time of use: _____

18. Since the age of 21, how many times have you used illegal prescription drugs in any form? _____

19. Are you currently using illegal prescription drugs in any form? Yes ☐ No ☐

20. Have you ever illegally possessed, used, purchased or sold any hallucinogens (i.e., LSD, mescaline, peyote, acid, mushrooms, angel dust, PCP, etc.)? Yes ☐ No ☐

If yes, explain: _____

21. How many times?

☐ Never

☐ 6 to 10 times

☐ 16 to 20 times

☐ 1 to 5 times

☐ 11 to 15 times

☐ More than 21 times.

22. When was the last time you used hallucinogens in any form?

Date last used: _____ Age at time of use: _____

23. Since the age of 21, how many times have you used hallucinogens in any form? _____

24. Are you currently using hallucinogens in any form? Yes ☐ No ☐

25. Have you ever illegally possessed, used, purchased or sold opiates or dangerous drugs (i.e. opium, morphine, heroin Ecstasy, GHB, etc.)? Yes ☐ No ☐

If yes, explain: _____

How many times?

☐ Never

☐ 6 to 10 times

☐ 16 to 20 times

☐ 1 to 5 times

☐ 11 to 15 times

☐ More than 21 times.

26. When was the last time you used opiates or dangerous drugs in any form?

Date last used: _____ Age at time of use: _____

27. Since the age of 21, how many times have you used opiates or dangerous drugs in any form? _____

28. Are you currently using opiates or dangerous drugs in any form? Yes ☐ No ☐

J. Alcohol and Drugs Continued

29. Have you ever illegally possessed, used, purchased or sold amphetamines (i.e., meth, Dexedrine, speed, crank, crystal meth, ice, glass, cross tops, etc.)? Yes ☐ No ☐

If yes, explain: _____

30. How many times?

☐ Never

☐ 1 to 5 times

☐ 6 to 10 times

☐ 11 to 15 times

☐ 16 to 20 times

☐ More than 21 times.

31. When was the last time you used amphetamines in any form?

Date last used: _____ Age at time of use: _____

32. Since the age of 21, how many times have you used amphetamines in any form? _____

33. Have you ever illegally possessed, used, purchased or sold illegal steroids? Yes ☐ No ☐

If yes, explain: _____

34. Explain the type of cycle followed: _____

35. How many times?

☐ Never

☐ 1 to 5 times

☐ 6 to 10 times

☐ 11 to 15 times

☐ 16 to 20 times

☐ More than 21 times.

36. When was the last time you used illegal steroids in any form?

Date last used: _____ Age at time of use: _____

37. Since the age of 21, how many times have you used illegal steroids in any form? _____

38. Prior to 1994, how many times did you use illegal steroids in any form? _____

39. Since 1994, how many times have you used illegal steroids in any form? _____

40. Are you currently using illegal steroids in any form? Yes ☐ No ☐

41. Have you ever sniffed, inhaled, or huffed any type of inhalant such as glue, spray paint, etc., for the purpose of getting an effect? Yes ☐ No ☐

If yes, explain: _____

42. Have you ever illegally possessed, used, purchased or sold depressants or tranquilizers such as barbiturates, Valium, Quaaludes, etc.? Yes ☐ No ☐

If yes, explain: _____

J. Alcohol and Drugs Continued

43. How many times? (Use the same timetable as the above as guideline)

☐ Never

☐ 6 to 10 times

☐ 16 to 20 times

☐ 1 to 5 times

☐ 11 to 15 times

☐ More than 21 times

44. When was the last time you illegally used depressants or tranquilizers in any form?

Date last used: _____ Age at time of use: _____

45. Since the age of 21, how many times have you illegally used depressants or tranquilizers in any form? _____

46. Have you ever used another person's prescription, or given your prescription to another?

Yes ☐ No ☐

If yes, explain: _____

47. Have you ever illegally possessed or used any other controlled drug besides those already described? Yes ☐ No ☐

If yes, explain: _____

How often? _____ Last time: _____

48. How many times in your life have you driven a vehicle after using any illegal or controlled drug?

☐ Never

☐ 3 to 4 times

☐ 1 to 2 times

☐ 5 times or more

49. When was the last time you provided any illegal or controlled drug to friends or others in exchange for money or in trade for goods?

☐ Never.

☐ Most recent time: _____

50. Have you ever grown, manufactured, or processed any controlled substance? Yes ☐ No ☐

If yes, explain: _____

51. With the exception of marijuana, how many times have you used any illegal substance since the age of 21? _____

52. Do you know of any relatives or close friends that are currently using illegal drugs?

Yes ☐ No ☐

If yes, explain: _____

53. Are you aware that the employment environment within this agency is a **DRUG-FREE ENVIRONMENT**, and **any** violation of that policy can lead to termination? Yes ☐ No ☐

K. Organizational Membership

1. Are you now, or have you ever been, a member of any foreign or domestic organization, association, movement, group, or combination of persons which is totalitarian, fascist, communist, or subversive, or which has adopted or shows a policy of advocating or approving the commission of acts of force or violence to deny other persons their rights under the Constitution of the United States or the State of Tennessee or which seeks to alter the form of Government of the United States or the State of Tennessee by any unlawful or unconstitutional means? Yes ☐ No ☐

If yes, explain: _____

2. Have you ever been a member of any crime group or gang? Yes ☐ No ☐

If yes, explain: _____

L. Military Experience

1. Have you ever registered with the Selective Service (the draft)?

☐ No, although I was legally required to do so.

☐ No, I was not required to do so.

☐ Yes, in _____ (State)

IF YOU HAVE NO MILITARY EXPERIENCE, MARK THE "N/A" BOX AND GO TO THE NEXT SECTION

☐ N/A

2. Have you ever served in the Army, Navy, Marine Corps, Air Force, Coast Guard, R.O.T.C., or any other military or para-military organization? Yes ☐ No ☐

Branch of Service	Serial #	Date Entered	Date Separated

3. If yes, give type of separation: _____

4. How long were you in the military, on active duty: ____ years ____ months

5. What type of discharge did you receive?

☐ Honorable

☐ Honorable with hardship reasons

☐ General

☐ Less than honorable

☐ Retirement length of service _____

☐ Still on full-time active duty

☐ Still on reserve status

☐ Other: _____

L. Military Experience Continued

6. Did you ever fail to complete any term of enlistment for any reason? Yes ☐ No ☐

If yes, explain: _____

7. How many times did you receive any disciplinary action in the military such as Court Martial, Article 15, Captain's Mast, Company Mast, Company punishment, reduction in rank, etc.?

☐ Never

☐ 1

☐ 2

☐ 3 or more

8. If you were ever subject to any disciplinary action, explain whether it was a General, Special, or Summary Court Martial, Captain's Mast, Article 15, or other **and** the reason for the separation type:

9. While in the military, were you ever incarcerated (brig or guardhouse)? Yes ☐ No ☐

If yes, explain: _____

10. Were you ever UA, AWOL, missing from formation or ship movement? Yes ☐ No ☐

If yes, explain: _____

11. Do you still possess any military equipment that you are not authorized to have? Yes ☐ No ☐

If yes, explain in detail: _____

12. Were you honorably discharged? Yes ☐ No ☐

If no, type of separation: _____

Reason: _____

13. Are you currently a member of a U.S. Reserve or National Guard? Yes ☐ No ☐

If yes, what unit? _____

Commander's Name: _____

Contact Number: _____

M. Financial Status

1. Are you currently able to pay all of your bills on time? Yes ☐ No ☐
2. Have you ever been referred to a collection agency or had your wages garnished? Yes ☐ No ☐
If yes, explain: _____

3. How many times in the past year have you had a check returned for insufficient funds? _____
4. Has a landlord ever served you with an eviction notice? Yes ☐ No ☐
If yes, explain: _____

5. Have you ever been the subject of a lawsuit by a former landlord or property manager?
Yes ☐ No ☐
If yes, explain: _____

6. Have you ever made false claims on insurance policies? Yes ☐ No ☐
If yes, explain: _____

7. Have you had any issues, or do you currently have any unresolved issues with the Internal Revenue Service? Yes ☐ No ☐
If yes, explain: _____

8. Have you had any issues, or do you currently have any unresolved issues with the revenue department of any state? Yes ☐ No ☐
If yes, explain: _____

9. Have you been served with (1) a delinquency notice or (2) a garnishment regarding any of your financial obligations within the last five years? Yes ☐ No ☐
If yes, explain: _____

10. Have you ever filed for bankruptcy? Yes ☐ No ☐
If yes, when? _____ Court: _____ Chapter 7 11 13 (circle one)
Explain: _____

11. Have you ever had a bad credit rating? Yes ☐ No ☐
If yes, explain: _____

M. Financial Status Continued

12. Have you ever had anything repossessed? Yes ☐ No ☐

If yes, explain: _____

13. Are you purposely avoiding any creditors? Yes ☐ No ☐

If yes, explain: _____

14. Have you ever been sued in court for anything? Yes ☐ No ☐

If yes, give date, court, and disposition: _____

15. Do you presently have any debts in collection? Yes ☐ No ☐

If yes, explain: _____

16. List all present creditors and all other information requested.

Name	Address	City, State, Zip	Monthly Payment	Amount Due

17. Are you a co-maker of an outstanding loan? Yes ☐ No ☐

If yes, explain: _____

18. If employed, do you anticipate income other than salary? Yes ☐ No ☐

If yes, explain: _____

19. Can you keep up with your present financial obligations on what you will earn here?

Yes ☐ No ☐

If yes, explain: _____

20. Do you gamble? Yes ☐ No ☐

21. Do you owe any gambling debts? Yes ☐ No ☐

If yes, explain: _____

N. Social Networking

1. Have you ever been a member of a social networking site of any kind? This includes hosting, posting, or visiting any network under your real name, assumed name or moniker used in connection with the site. Yes ☐ No ☐

2. List any sites you have been affiliated with and usernames you now have or ever used.

3. List all email addresses you have ever used.

4. Have you ever posted any comments or pictures on a social networking site, whether yours or another person's, that may contain material considered inappropriate based on race, color, sex, religion, national origin, age or disability? Yes ☐ No ☐

If yes, explain:

5. Have you ever posted any comments, sexually explicit pictures, or pictures of conduct that may be considered publicly embarrassing on a social networking site, whether yours or another person's?

Yes ☐ No ☐ If yes, explain:

6. Have you ever posted or viewed pictures or images of juveniles engaged in any activity that is unlawful? Yes ☐ No ☐

If yes, explain:

7. When was the last time you erased, cleaned, or amended your site?

8. Did you clean your site in preparation for this interview or job search, and if so, what material was removed and why? Yes ☐ No ☐

If yes, explain:

O. Law Enforcement Experience

IF YOU HAVE NEVER SERVED IN ANY CAPACITY WITHIN A LAW ENFORCEMENT ENTITY, MARK THE "N/A" BOX AND GO TO THE NEXT SECTION.

☐ N/A

1. Indicate whether you have any of the following law enforcement experience: (answer each question)

- | | | |
|---------------------------------------------------------------|------------------------------|-----------------------------|
| a. Sworn/commissioned weapon carrying officer | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Police reserve | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Military police officer | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| d. Police officer, assigned full time to correction duty only | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Civilian job title: _____ | | |

2. Number of years experience as a sworn police officer: ____

3. How many law enforcement agencies have you worked for as a sworn police officer? ____

4. How many law enforcement agencies have you worked for as a civilian? ____

5. How many citizen complaints have been filed against you? ____

If any, explain: _____

6. How many of these complaints were sustained or found to be true? ____

If any, explain: _____

7. How many reprimands (written or oral) have you received? ____

If any, explain: _____

8. How many times have you been suspended, demoted, or dismissed? ____

If any, explain: _____

9. Were you ever the subject of a civil or criminal prosecution (lawsuit)? Yes ☐ No ☐

If yes, explain: _____

10. Other than while on probation status, have you ever had any unsatisfactory personnel ratings?

Yes ☐ No ☐

If yes, explain: _____

O. Law Enforcement Experience Continued

11. As a sworn officer, have you ever violated any controlled substance (illegal narcotic) laws?

Yes ☐ No ☐

If yes, explain: _____

12. Have you ever used illegal drugs while on duty? Yes ☐ No ☐

If yes, explain: _____

13. Have you ever used illegal drugs while employed with a law enforcement agency?

Yes ☐ No ☐

If yes, explain: _____

14. Have you ever consumed alcohol while on duty? Yes ☐ No ☐

If yes, explain: _____

15. Have you ever lied or distorted the facts in a police report? Yes ☐ No ☐

If yes, explain: _____

16. Did you ever cover up a violation for a fellow officer or fellow employee? Yes ☐ No ☐

If yes, explain: _____

17. Did you ever lie or commit perjury in court testimony or any official proceeding, including an internal affairs investigation? Yes ☐ No ☐

If yes, explain: _____

18. Have you ever been terminated or forced to resign from a law enforcement position **during** the probation period? Yes ☐ No ☐

If yes, explain: _____

19. Have you ever been terminated or forced to resign from a law enforcement position **after** the probation period? Yes ☐ No ☐

If yes, explain: _____

20. Have you ever been involved, in any manner, with an Internal Affairs investigation?

Yes ☐ No ☐

If yes, explain: _____

O. Law Enforcement Experience Continued

21. Have you ever falsified information regarding damage to departmental equipment/vehicles?

Yes ☐ No ☐

If yes, explain: _____

22. Have you ever failed to report damage to departmental equipment/vehicles you were responsible for? Yes ☐ No ☐

If yes, explain: _____

23. Have you ever used “excessive force” or more force than was necessary to affect an arrest?

Yes ☐ No ☐

If yes, explain: _____

24. How many on-duty traffic collisions have you been involved in? _____

In how many of those were you at fault? _____

25. While on duty, have you ever engaged in **any** type of sexual activity? Yes ☐ No ☐

If yes, explain: _____

26. Did you ever accept a gratuity in violation of your department’s policy? Yes ☐ No ☐

If yes, explain: _____

27. Have you ever converted items of evidence or property to your personal use in violation of your department’s policy? Yes ☐ No ☐

If yes, explain: _____

28. Do you know of any crimes committed by other officers that have not been discovered?

Yes ☐ No ☐

If yes, explain: _____

P. Prior Applications

Please list the names of any law enforcement agencies where you have applied for any position within the last five (5) years.

Name of Agency:

Address: _____

Date Applied: _____ Result, if known: _____

Name of Agency:

Address: _____

Date Applied: _____ Result, if known: _____

Name of Agency:

Address: _____

Date Applied: _____ Result, if known: _____

Name of Agency:

Address: _____

Date Applied: _____ Result, if known: _____

Name of Agency:

Address: _____

Date Applied: _____ Result, if known: _____

Q. General Questions

1. Do you enjoy inflicting pain on humans or animals? Yes ☐ No ☐

If yes, explain: _____

2. Did you ever offer anyone a bribe? Yes ☐ No ☐

If yes, explain: _____

3. Have you omitted any information about your involvement in illegal sexual activities from this background questionnaire? Yes ☐ No ☐

If yes, explain: _____

4. Did you give any answers on this background questionnaire that you know are false?

Yes ☐ No ☐

If yes, explain: _____

5. Are you concealing any information, which would prevent you from being employed by this department? Yes ☐ No ☐

If yes, explain: _____

6. Have you made application to this department at the request of any subversive organizations?

Yes ☐ No ☐

If yes, explain: _____

7. Did you ever commit an undetected crime that you have not disclosed? Yes ☐ No ☐

If yes, explain: _____

8. Did you ever write a check with the intentions of cheating someone or cash a check you knew was bad? Yes ☐ No ☐

If yes, explain: _____

R. Summary Statement

1. Do you have any knowledge or information, in addition to that specifically called for in the preceding questions, which is or which may be relevant, directly or indirectly, in connection with an investigation or your eligibility or fitness for the position for which you are applying? This includes, but is not limited to, knowledge or information concerning your character, physical and mental condition, temperance, habits, employment, education, subversive activities, family, association, criminal record, traffic violation, residency, or otherwise.

Yes ☐ No ☐

If yes, explain: _____

HARRIMAN POLICE OFFICER APPLICANTS ONLY

If, during the course of your duties as a police officer (or reserve officer), a situation arose whereby you were faced with the lawful and necessary taking of a human life, would you be able to do so?

Yes _____ No _____ If No, explain: _____

CERTIFICATION

I hereby certify, under penalty of **perjury, TCA: 39-16-702**, that the entries on this questionnaire are true, complete, and correct to the best of my knowledge and belief. These entries are made in good faith. I understand that knowingly and willfully making a false statement on this form constitutes a violation of the law and is cause to initiate action to suspend or revoke certified peace officer status.

Signature _____ Date _____

DISCLOSURE OF INTENTION TO OBTAIN A CREDIT REPORT

In accordance with the Fair Credit Reporting Act, § 604(b)(2)(A), the Harriman Police Department may obtain a credit report on all individuals who apply for new employment or promotions.

Signature of Applicant: _____ Date: _____

Reminder

- ✓ Bring the **originals** of all documents listed below to your pre-poly interview with the background investigator.
- ✓ Make copies of all these documents and attach them to the back of this packet.
- ✓ Failure to bring in the originals or failure to attach copies of the documents to your packet could delay the process or disqualify you.

1. Birth certificate
2. Proof of citizenship (Naturalized citizens must provide proof for examination at time of background interview)
3. Marriage certificate(s) or divorce decree(s), if applicable
4. Military Service Record Form DD214 (**Must be Copy 4**), if applicable
5. GED certificate or high school diploma
6. College diploma(s), if applicable
7. Bankruptcy papers, if applicable
8. Social Security card
9. Driver's license

I certify that the above entries are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that knowingly and willfully making a false statement on this form constitutes cause to revoke, refuse, or suspend employment with the

Signature of Applicant: _____ Date: _____

R. Further Explanations

Make additional copies of this page as necessary to completely answer each question.

[illegible]